THE JOHN BUCK COMPANY

Employees needing after hours access will be required to swipe their key fobs at the security desk before proceeding to their suites. (Key fobs will be required Mondays – Fridays after 6:00pm and anytime on Saturdays, Sundays and Holidays.) If an employee forgets their key fob, but they appear on this after hours list, they will be allowed to sign in and proceed to their suite. Please note: Security will not unlock the suite. Any unlock requests will prompt security to contact the emergency contacts.

AFTER HOURS AUTHORIZATION

DATE: _____ SUITE NUMBER: _____

TENANT NAME: _____

_____ _____

_____ _____

_____ _____

_____ _____

_____ _____

_____ _____

_____ _____

_____ _____

_____ _____

_____ _____

TENANT SIGNATURE: _____ DATE: _____

PRINT NAME: _____ DATE: _____